

Exhibition Park Wednesday Farmers' Market 2010 Contract Regulations Downtown Lethbridge

Contract provisions (unless otherwise specified)

- Vendors using tents or tarps as part of their outdoor display are not permitted to fasten them in any way that damages the parking lot. Tents or tarps should be secured to the ground with items like cement blocks, sandbags, rope, etc.
- 1 (one) 8x3 ft stock table
- 1 (one) 9 x 19 ft booth space (unless otherwise indicated on contract).
- Vendors must submit a completed application listing all product(s) to be sold.
- Contracts may be granted in whole, in part or not at all.

Application

- All cancellations prior to June 4, 2010 are subject to a 25% administration fee.
- All cancellations after June 4, 2010 will forfeit all monies.
- There are no refunds for missed markets

Space Allocation and Conditions

- Subletting and sharing of booth space is prohibited.
- Spacing is at the sole discretion of Exhibition Park: spacing may be requested in writing **but it is not guaranteed.**
- Vendors are responsible for providing their own clean up after the market.
- Booths must be left in "as found" condition.
- There are no exclusive rights on product/s being sold at the market.
- Booth switching or moving within the market is strictly prohibited. Any requests to move must be presented in writing to the Events Department.
- Small vehicles may be parked in space * Please Note: Some spots might not accommodate your vehicle. Please check with Market Manager.

Exhibition Policy

- By registering for the Farmers' Market, your contact information will appear on our exhibitor lists. By signing this contract, you give Exhibition Park permission to include your contact information on the exhibitor lists and to distribute these lists, as Exhibition Park deems appropriate.
- Vendors in violation of contract Regulations and/or Exhibition Park Farmers' Market rules and regulations shall be excused from the Farmers' Market for one year and must resubmit a contract as a new vendor.
- Exhibition Park reserves the right to deny any vendor space and may require vendors to leave the market in the event that the said vendors fails to or refuses to abide by the Farmers' Market Event Regulations and /or Exhibition Park Farmers' Market rules and regulations.
- In the event that a vendor damages or causes to be damaged, any property or equipment belonging to Exhibition Park, Exhibition Park may repair the damage and charge the cost to the vendor.
- Exhibition Park is not responsible for lost, damaged or stolen property.

Utilities and Insurance

- Vendors must carry and show proof with their contract of personal liability insurance.

Food Services and Regulations

- All goods are to be wrapped or packaged and not indicated for consumption during the market.
- Vendors must provide a regulation fire extinguisher in their booth if they are providing cooked samples.
- The sale of food products in the Exhibition Park Farmers' Market is strictly controlled by the Chinook Health Region.
- Information can be obtained from the Health Inspector at (403) 345-3000. The Public Health Act Food Regulations will be adhered to; see attached Farmers' Market standards.
- No alcoholic beverages are permitted to be consumed at any exhibit space, display area or on site.
- No raw milk products will be allowed in accordance with federal law.

Addendum

- Raffle draws are not allowed unless gaming license is provided to Management.
- Exhibition Park reserves the right to make changes, additions deletions to the Exhibition Park Farmers' Market Contract Regulations at any time.
- No smoking in market area
- By signing this contract you give exhibition park permission to take pictures of your booth which may be used in Exhibition Park's promotion.



Checklist for Wednesday Farmers' Market Contract 2010

*****PLEASE SEND IN A COMPLETED & SIGNED CHECKLIST WITH YOUR APPLICATION AND KEEP A COPY FOR YOUR RECORDS*****

Have you...

- READ THE ENTIRE CONTRACT PACKAGE, RULES, REGULATIONS, BACK OF THE CONTRACT AND ALBERTA APPROVED AND CHINOOK HEALTH REGION FARMERS' MARKET REGULATIONS
- INCLUDED A COPY OF YOUR LIABILITY INSURANCE
- INCLUDED CERTIFICATION OF ORGANIC PRODUCTS IF APPLICABLE
- INCLUDED CERTIFICATE OF GOVERNMENT INSPECTED MEATS IF APPLICABLE
- INCLUDED A LIST OF ALL ITEMS BEING SOLD AT THE MARKET
- FULLY COMPLETED YOUR CONTRACT AND CALCULATED FOR ADDITIONAL TABLES, ETC AND SIGNED THE CONTRACT
- ARRANGED TO SUBMIT FULL PAYMENT WITH YOUR CONTRACT OR BY **JUNE 4, 2010**
- SUBMITTED YOUR APPLICATION ON OR BEFORE **JUNE 4, 2010**
- INFORMED ANY EMPLOYEES WORKING IN YOUR BOOTH OF THE RULES AND REGULATIONS
- COMMITTED TO HAVING A GREAT OUTDOOR SEASON AT THE FARMERS' MARKET!

I HAVE COMPLETED & FULFILLED THE ENTIRE CHECKLIST:

SIGNATURE _____