

2021



# ***SMOKE, WIND & FIRE***

LETHBRIDGE & DISTRICT EXHIBITION

## FOOD TRUCK APPLICATION

**JULY 10 – 11, 2021**

DAVE LITTLE | MANAGER, EVENTS  
[dlittle@exhibitionpark.ca](mailto:dlittle@exhibitionpark.ca)

LETHBRIDGE & DISTRICT EXHIBITION  
P: 403-328-4491 | F: 403-320-8139

3401 PARKSIDE DRIVE SOUTH LETHBRIDGE, AB T1J 4R3

# FOOD TRUCK VENDOR CONTRACT

## INFORMATION

Lethbridge & District Exhibition (LDE) in partnership with Kansas City BBQ Society (KCBS) invites you to participate in the first annual BBQ Competition at Exhibition Park, Smoke, Wind & Fire. This event is designed to promote BBQ in Southern Alberta and allow both amateur and professional pit masters to show off their skills.

Sat, July 10                      10:00 a.m.   -                      Sun, July 11   4:00 p.m.

In order for us to process your application, please complete and sign the attached contract and provide the following information:

- Proof of \$1 million liability and property damage insurance
- A current price list of all products being sold
- A colour photo of your portable food unit(s)
- When making your spacing request, please ensure your request is for the total amount of sq. ft .needed, including hitches, canopies, condiment tables, etc.
- A business card

Be sure to read the contract rules and regulations carefully, complete ALL required information and sign page two (CONTRACTS WILL NOT BE ACCEPTED WITHOUT A SIGNATURE). Confirmation of your acceptance will be emailed to you by June 30 after all applications have been reviewed.

Please feel free to contact me if you have any questions. We look forward to seeing you this summer.

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6. ALL Exhibitors will be required to wear masks and/or use a barrier and practice social distancing.
7. All cancellations must be received by LDE in writing.
8. LDE reserves the right to refuse space in the rally to any Exhibitor.
9. Extension cords will NOT be provided by LDE. Exhibitors must provide their own extension cords, as if power is available it may not be located at your booth.
10. No Exhibitor will have exclusive rights to products. Other Exhibitors will be allowed to sell similar products. However, Event Management will do its best to ensure there is not an abundance of similar items.
11. The Exhibitor must clearly identify on the contract form their MENU and PRODUCT DESCRIPTION of what they are selling. The Exhibitor is limited to the sale of the items listed on the initial contract. All additions to the Exhibitor product list must be provided and approved by LDE in writing prior to the event set-up as we do plan on having menus listed on our website.
12. No threatening or aggressive behavior to LDE staff/volunteers, security, members of the public, or other Exhibitors will be tolerated. Event Management may at any time in its discretion, remove the Exhibitor, and/or its employees/workers from Exhibition Park for any violation of this contract.
13. Following written notice, Exhibitors in violation of the Event Regulations shall be excused from the show for one year and subsequently must request future participation as a new Exhibitor.
14. Event Management reserves the right to terminate or limit any demonstrations, which is objectionable or inappropriate due to noise, toxic fumes, exhaust or smoke, detrimental to the character and nature of the event.
15. Overnight Camping at Exhibition Park is permitted for this event although no services are available.
16. Sub-letting and sharing of exhibit space or transfer of application to persons or companies not indicated as an Exhibitor is NOT permitted. A contract MUST be completed for EVERY Exhibitor.
17. All sales MUST take place within your allocated booth space.
18. Direct selling is allowed, however your display must remain intact throughout the event and within your booth space.
19. Raffle draws are NOT allowed unless a gaming license is provided to LDE. Free draws are permitted.
20. No smoking of cigarettes, vaping or marijuana is permitted in the Event area other than marked designated areas.
21. No animals are allowed in the booths, on the grounds, or in vehicles at the time of the event.
22. LDE and Event Management reserve the right to make changes, additions or deletions to Event hours, set-up and regulations at any time considered necessary.
23. Business signage must be FREE standing no higher than 12 feet and must remain within your booth space.
24. Printed material for the purpose of solicitation outside the boundaries of your allotted area is NOT allowed to be distributed during events unless authorized by Management. Stickers, windshield flyers, etc. are prohibited.
25. Your Exhibitor information will appear on our Exhibitor list (please note the name listed on your contract will be the name that appears in all advertising lists and government reports). By signing this contract you give LDE permission to include your information on the Exhibitor list and to distribute these lists as LDE deems appropriate. For example, this information may be provided to various media outlets such as Facebook, Twitter, Instagram, and LDE websites. In addition, your name as well as any pictures of your booth or pictures of company representatives, may be used in public relations, marketing and other media correspondence.
26. Exhibitors using any type of heating/burning device must have a regulation fire extinguisher in their booth. The policy of the Lethbridge Fire Prevention Bureau governing displays and exhibits under the Alberta Fire Code MUST be adhered to.

## INSURANCE

27. All Exhibitors listing food items as being sold must provide proof of insurance "Certificate of Insurance", as evidence insurance is maintained for your booth, including Comprehensive General Liability Insurance with a minimum limit of \$1,000,000.00. For non-edible products it is encouraged you have liability insurance in place to protect your safety and the safety of your customers and fellow

exhibitors.

28. The Certificate of Insurance must name **Lethbridge & District Exhibition** as an additional insured.
29. LDE, Event Management, its officers nor agents will be held responsible or liable for any manner of loss or damage that may occur to property or persons during times of move-in, event and move-out. Exhibitors are responsible for all their material and should take adequate security measures at all times.

## FOOD SERVICES

30. No alcoholic beverages are permitted to be consumed at any exhibit site or display area.
31. The Public Health Act Food Regulations will be adhered to.
32. Each food exhibitor must comply with the Alberta Health Food Safety Regulations, which includes applying for a Special Market Food Vendor Notification. You may download an application at <https://www.albertahealthservices.ca/assets/wf/eph/wf-eh-special-events-temporary-food-establishment-vendor-package.pdf>

For further information please contact Dave at [dlittle@exhibitionpark.ca](mailto:dlittle@exhibitionpark.ca)

## CONTRACT SUBMISSION

Please return FULL COMPLETED contract along with any additional requirements to:

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